

## Special Needs Drum Garden Workshop by Earth Intern

# Terms & Facility Host Agreement

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**This agreement is for facilities that *will not be charging a participant fee for their event.***

***Proof of Insurance Available Upon Request / Earth Intern is a registered, for-profit business which pursues community over profit. "The Well-being of One is The Well-being of Community."***

Note: The main plan is to bring a fun and freestyling event to your facility. Once the event begins, the participants' interests and enjoyment are really what determine the focus. I anticipate only enjoyment in a casual atmosphere.

However, kindly read and agree to the following information and terms, so that event day will go as smoothly as possible, and so that you'll know the behind-the-scenes reasons for certain cans and cants.

(Also, insurance may require some of it.)

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## Description & Customization

You are receiving this form because you've expressed interest in hosting a Drum Garden Workshop at your facility.

**Model Possibilities:** Drum Garden Workshop Events are highly customizable and may include but are not limited to the following: single circle, circle and workshop "stations" including percussion crafts, drum circle with just drums, drum and percussion circle, displays, demonstrations, expert guest drummers/performers or drum community partners/event-helpers

**Customization/Confirmation:** Your unique workshop will be customized via discussion, and the loose-plan will be confirmed in email.

**Off-Plan Variable:** The most important thing for participants is fun and a confidence boost! So, if participants really "take off" with a new skill as a group, I would keep the focus on this aspect for a while. This could mean that some other plans take a back seat or do not occur at all.

**Event Type A/Good to Have a Full Plan:** It's best to have an inclusive workshop plan, which provides a space for dancers and hoopers, a table for percussion-making, and a circle or area for drummers. When there's a large crowd, groups can rotate stations, and everybody will get to use a drum. **This is a really good idea if Drum Garden is the only event happening at your facility.**

**Event Type B/Circle Only:** You may also opt for a simple drum and percussion circle, **especially if Drum Garden is a small part of a bigger event at your facility.** If it is part of a bigger event, small groups can sit for a “set,” then allow another group to rotate in.

(This is all very easy. We will customize your plan or come up with something truly unique. After that, we’ll go with the flow!)

## What Your Facility Must Provide and Must Not Do

**Collection:** Your facility *must not* collect any money “specifically for” the Free Drum Garden event. (If you charge for tickets for a bigger event in which a Free Drum Garden is a part, that’s fine.) Events which encourage food pantry collections, or coat collections, or community gardening and such are preferred. When the event is used for both fun and charitable collections, your facility *must not* use the offering of such items as a condition for participant entry, and your facility must not collect cash nor funds of any kind in exchange for offering a Drum Garden event. (If you are inquiring about having a Drum Garden Workshop as a “side event” to your bigger, paid event or festival, please contact me for a Vendor Agreement which is different.)

**Non-Discrimination:** Your facility is in charge of your guest invitation and must not refuse Drum Garden entrance to your invited participants nor their carers based on any identity, belief, nor station in life so long as they come in peace.

**Participant Helpers (When Applicable):** Helpers, aids, carers, or parents must be provided to help persons with special needs - **in the same way that your facility normally provides them** whether 1:1 or by helper to participant ratio. Earth Intern does not provide assistance, and safety and group participation help are the responsibility of the facility.

**Station Helpers (When Applicable):** When your plan involves workshop stations, such as percussion craft tables or try-the-instrument areas, etc, it is your responsibility to provide assistance and oversight at those stations. Two main reasons are 1. some crafts may include choking hazards and 2. protection of instruments (see below)

**Chairs, Tables, Adequate Space (When Applicable):** This all depends on the situation and indoor-outdoor status. People often bring their own folding chairs to drum circles. We can discuss this.

**Notice to Participants/Standard Drum Circle Etiquette:** Because this is a free event with equipment, it is especially important to ask for etiquette. Think of a drum as being a gremlin-toddler. We don’t get gremlins wet, and we are careful with toddlers - though they’re tougher than they look.

If possible, your facility should notify participants **ahead of time** that no finger rings or hard bracelets should be worn during the workshop, that no food or open drinks should be near the drums, and that hands should be washed or sanitized and fully dried before touching the drums because they are share-drums. (Notifying participants of these things ahead of time can also prevent your guests from losing their cherished jewelry at your facility!)

Realizing how this might sound to someone new, know that this is not paranoid drum-owner stuff. Rest assured, this is standard in any drum circle - with post-covid precautionary additions. Everybody gets asked to remove rings when they go to their first drum circle. I was asked to remove mine while I was already drumming on someone else's share-drum. (For reference sake, a typical medium to large size djembe can range from \$84-\$400 and up, and a single finger ring can ruin the drumhead - costing \$65-\$115 and up for repairs or total drum replacement.) The likelihood of a drum being ruined by someone who started drumming with a ring on is low. We do want to make sure that it doesn't continue, however.

Let's create a smooth experience. Participants should not need to think of these things *at the event*, which is why I'm telling you this now. This is why it is important to politely give notice about drum etiquette - ahead of time. Even public drum circle facilitators repost etiquette lists to their group sites every now and then.

Participants will be casually reminded of etiquette and drum care before beginning the drum circle, and it will be fine. It would also help if your facility is aware of drum care and can spot those rings!

**Public Safety / Cancellations / Reschedules:** Your facility agrees to consider the current state of health in the majority of your guest list and to cancel your event if a significant amount of potential guests are becoming sick. Likewise, Earth Intern/Sue George will cancel if "under the weather" unless a replacement partner facilitator can substitute. We can attempt to reschedule your event within a reasonable time frame. Please understand that Earth Intern is a business and is not a charity or non-profit, and Drum Garden Workshop is simply our pleasure to provide. For this reason, booking and rescheduling must be limited.

### **Insurance/Permits/Liability**

Your facility must be insured. By agreeing to these terms, you verify that your facility is insured. Earth Intern is insured, and proof is available upon request. As a host facility, it is your responsibility to know if an event space is yours to use for this event, and it is your responsibility to obtain any permits (including noise permits) required for the event and/or parking - if applicable. (Acoustic drum circles are not likely to break the sound barrier, however it bears mentioning noise for facilities in residential areas.) As a free-event facilitator, Earth Intern/Sue George is entering as a guest at your facility, and you agree not to

hold Earth Intern/Sue George or any partner facilitators liable for any damage nor any perceived type of damage to the facility, the property, it's operators, and it's guests - whether on site or traveling to and from the event. Breaking agreement to any of these terms could result in no service or discontinued service. These terms are subject to change without notice. If you are unsure if you are viewing an older version of this document, please ask for an updated version.

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Now we can have fun and plan your event! Please sign this agreement electronically or in-person. Tell me your thoughts and ideas, and ask questions. I will tell you what I can do at this time.

Thank you for allowing me to be a part of community fun and wellness with you!

With much respect,

Sue George/Earth Intern  
[www.earth-intern.com](http://www.earth-intern.com)  
[susan@earth-intern.com](mailto:susan@earth-intern.com)  
 609-598-2693

Signature not accepted with this sample form. Please contact to inquire about booking. Thank you!



Facility Authorized Representative	Date	Proposed Event Date/Time
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